



FileMaker Pro Level 1

Business Course

Tuition: \$625

2 Day Hands-on Course

The FileMaker Training Series is the official training curriculum from FileMaker, Inc. offering 12 training modules that cover a comprehensive set of topics designed to help you master the essentials of FileMaker solution development. This course guides you through modules 1–4.

PREREQUISITES: This course assumes that you are familiar with using personal computers and have used a mouse and keyboard (basic typing skills are recommended). Specifically, you should be able to launch and close programs; navigate to information stored on the computer; and manage files and folders.

WHO SHOULD ATTEND: This class is aimed at users who want to learn the general concepts of using FileMaker Pro and get a solid foundation for creating FileMaker Database Solutions. Ideal for those who have been using FileMaker Pro without formal training or have never used FileMaker Pro before.

Topic	Description
Using FileMaker Pro	Approach FileMaker Pro 10 from the perspective of users: learn techniques for working with FileMaker data, printing and exporting, performing and saving Find requests, and accessing features for working with email, Adobe PDF and Microsoft Excel documents.
Working with Fields	Learn practical skills required to define FileMaker Pro 10 data tables and fields. This module explores data types and options for auto-entry, validation, and field storage. Discover how to manage images and other objects in container fields and work with the Database Design Report in FileMaker Pro Advanced.
Data Modeling	Learn how to construct different types of data relationships, ensure data integrity, and implement multiple-table solutions. This module also covers lessons in building layouts using related data fields and portals.
Working with Layouts	Discover tools and techniques for creating layouts in FileMaker Pro 10, including conditional formatting, auto-resize, web viewers, tab controls, and tooltips. Understand how field behavior and tab orders are controlled, and learn to create and use different kinds of value lists.