



InDesign For QuarkXPress Users

Print/Publishing Course

Tuition: \$359

1 Day Hands-on Course

This one day class will show experienced graphic designers how to use InDesign from a QuarkXPress user's perspective. So, if you're a QuarkXPress user thinking of making the switch to InDesign, you know you can't afford to lose time and productivity at the office while learning a new program. Thanks to InDesign for QuarkXPress Users, you don't have to.

PREREQUISITES: Attendees are expected to have prior experience with QuarkXPress.

WHO SHOULD ATTEND: This class is for QuarkXPress users that are either converting to, or investigating switching to Adobe InDesign.

KEY TERMS

Compare Quark To InDesign Terminology

CUSTOMIZING PREFERENCES & SETTING UP WORKSPACE

Managing Panels
Modifying InDesign Preferences
Point Out Preferences That Differ From Quark

INTERFACE DIFFERENCES

Control Palette
Where Is The Modify Dialog Box?
Character/Paragraph Attributes

SETTING UP DOCUMENTS, PAGES, AND MASTER PAGES

New Document/Preferences
Guides
Understanding Master Pages

NAVIGATING WITHIN A DOCUMENT

Navigate Between Pages
Zoom In/Out

CREATING FRAMES AND OBJECTS

Creating Frames (Picture Boxes)
Creating Text Frames (Text Boxes)
Switch Between Placeholder Frames
Working With Frames

SELECTING TOOLS, OBJECTS, TEXT AND GRAPHICS

Keyboard Shortcuts
Difference Between Select And Direct Select Tools
What Is The Position Tool
How To Make Changes To Graphic Frame Without Affecting It's Content
Selecting An Object That's Behind Another Object

TEXT AND TYPOGRAPHY

Where Is The Get Text Command?
Selecting Text
Formatting Text Using Control Palette
Flowing Text (Linking)

WORKING WITH GRAPHICS

File Formats
The Place Command
Placing Multiple Images (Text And Graphics)
Loaded Cursor
Working With Native Photoshop And Illustrator Files
How To Change The Size Of Photo In Frame

COMBINING TEXT AND GRAPHICS

In Line Graphics/Anchored Objects
Text Wrap Options



CREATIVE EFFECTS

Blending Modes
Transparency
Drop Shadows
Flattener

ALL ABOUT STYLES

Paragraph Styles
Character Styles
Object Styles
Table Styles
How To Use Text Styles

COLOR

Create Custom Color
Create Spot Color (Pantone)
Create Gradient
Create Mixed Color
Merge Colors
Delete Unused Colors
Apply Color To Objects

TABLES

Create Table From Text
Import Existing Table
Format The Table
Format The Cells
Use Table & Cell Style

OUTPUTTING TO PDF AND PRINT

Print Previews
Preflight/Package
Export To PDF
PDF Setting

OPENING QUARKXPRESS DOCUMENTS

What Versions Of Quark Can Be Opened
Plug-In From Markzware
Quark Clean Up Script

INDESIGN PRODUCTIVITY TIPS

