



# Adobe InDesign Advanced

## Print/Publishing Course

Tuition: \$359

1 Day Hands-on Course

With this course, you will learn more of the advanced features of InDesign, including: styles, advanced graphics, tables, working with transparency, creating interactive documents, combining files into books, preflighting, PDF exporting, and ensuring consistent color.

**PREREQUISITES:** Adobe InDesign Essentials or equivalent knowledge is required for this course.

**WHO SHOULD ATTEND:** This course is geared toward all professionals working in print and graphic design.

### WORKING WITH STYLES

- Creating And Applying Paragraph Styles
- Creating And Applying Character Styles
- Creating A Nested Style
- Creating And Applying Object Styles
- Creating And Applying Table And Cell Styles
- Globally Updating Styles
- Loading Styles From Another Document

### IMPORTING AND LINKING GRAPHICS

- Adding graphics
- Comparing vector and bitmap graphics
- Managing links to imported files
- Updating revised graphics
- Adjusting view quality
- Working with clipping paths
- Removing white backgrounds
- Working with alpha channels
- Placing native files

- Importing Photoshop files with layers
- Inline graphics
- Importing an Illustrator file
- Creating a library

### CREATING TABLES

- Importing and formatting a table
- Using graphics within tables
- Setting fixed column and row dimensions
- Formatting text within a table

### WORKING WITH TRANSPARENCY

- Importing and coloring black-and-white images
- Applying transparency settings
- Effects Panel
- Changing the opacity of solid-color objects
- Applying blending modes
- Adjusting transparency
- Working with effects

### WORKING WITH LONG DOCUMENTS

- Defining a book
- Creating a book file
- Setting the order and pagination
- Table of contents
- Maintaining consistency across book files
- Style source
- Synchronizing book documents
- Indexing a book

### PRINTING AND EXPORTING TO PDF

- Preflight and package
- Creating a PDF proof
- Separation preview
- Transparency flattener preview
- Previewing the page

